

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – FEBRUARY 8, 2016**

The February 8, 2016 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Trustees: Mark Honkomp, Tammy Steward, Bob Walker, Dan Muleski, Susan Carlson and June Siegler were present. Also present: Public Works Supervisor Bill Vruwink, Treasurer Pam Witt, MSA representatives Todd Trader and Clement Sefranek

MINUTES: Minutes were reviewed from the Regular Board Meeting held January 11, 2016. **Motion** Honkomp, second Siegler to approve the minutes as presented. M.C.

FINANCE & BUDGET COMMITTEE: Chairperson Bob Walker reporting. The committee met February 3. All bills were in order. Two property tax overpayments were approved for reimbursement. Issuing 1099 to Trustees instead of W2 was discussed and it was agreed not to change the existing policy. A special Board meeting will be held February 22 at 6:30 p.m. to discuss the Village's 2016 debt obligation. **Motion** by Walker, second Evenson to accept the Finance & Budget Committee report. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The totals reported to the Finance Committee are: receipts for January 2016 were \$2,108,390.70. Expenses were \$1,903,078.66. General checking account bills were paid on check # 18674-18750 with 6 auto pays to pay the State, IRS, Deferred Comp and State Retirement for payroll deductions. A list of all January bills was included for the board to review. Village Non-Lapsing Fund \$561,987.11. **Water Utility:** Checking \$60,192.77 Money Market \$448,731.94. Water bills were paid on check # 3761-3769. **Wastewater Department:** Checking \$157,331.99. Non-Lapsing Fund \$14,353.55. Wastewater bills were paid on check # 2801-2807. A list of all checks paid for water & wastewater was included for the board to review. **Motion** by Muleski, second Honkomp to accept the Treasurer's report. M.C.

PERSONNEL COMMITTEE REPORT: Chairperson Tammy Steward reporting. The Clerk submitted a request to increase the wage of election workers and the chief election inspector. There has been no increase since 2009. **Motion** by Evenson, second Steward retroactive to January 1, 2016 to pay \$10 per hour for election workers and \$11 per hour for the chief election inspector, and any election training up to one hour per year will be paid, off-site election duties (i.e. absentee voting at care facilities) will be paid for election workers and pay up to three hours election training per year for the chief election inspector. M.C. **Motion** by Evenson, second Steward to accept the Personnel Committee report. M.C.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Dan Muleski reporting. A meeting will be scheduled this month to discuss street lighting. **Public Works Supervisor's Update** – The Public Works Supervisor reported US Cellular contacted him as they want to build a new cell tower by the Biron water tower. The Village attorney will be consulted regarding a lease and a possible one time building fee. Muleski praised the crew for the great job they did plowing the recent snow. **Motion** Honkomp, second Carlson to approve the Public Works Committee report. M.C.

WATER UTILITY UPDATE: Chairperson Susan Carlson reporting. The committee did not meet in January. **Water Superintendent's Update** - Vruwink reported there are still problems with the transfer switch at the well. A new one will be purchased after quotes are received. **Motion** Muleski, second Siegler to accept the Water Utility Committee report. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION REPORT: Committee Chairperson June Siegler reporting. One furnace and air conditioner will be replaced this year. MSA Representative Todd Trader reviewed a proposal to continue construction of South Biron Drive and Gateway Park. A revised plan will be submitted by MSA for Board consideration and to include \$16,000 revised engineering costs. **Motion** by Steward, second Walker to accept MSA's revised Gateway Park, Electrical and Site Work Improvements plan. M.C. Trader also reviewed a Biron GIS Web Hosting Services proposal for \$1,400 annually. **Motion** by Evenson, second Honkomp to approve the proposal. M.C. Siegler reported the clerk was able to obtain some outdoor Christmas decorations from another municipality at no cost. **Motion** by Evenson, second Walker to approve the Public Property, Safety & Recreation Committee report. M.C.

WASTEWATER COMMISSION REPORT: Commission member Tammy Steward reporting. *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Minutes from the February 3,

2016 wastewater commission meeting were available for review. **Motion** Honkomp, second Siegler to accept the Wastewater Treatment Commission report. M.C.

PRESIDENT'S UPDATE: A proposal from Wisconsin Rapids Rafters outlining group outing venues was reviewed. The Rafters director of ticket sales will be invited to a future Board meeting to provide more information. Correspondence was available for review regarding the Verso bankruptcy filing. **Motion** Honkomp, second Walker to approve the President's Update. M.C.

ADJOURN – Motion Steward, second Walker to adjourn at 8:35 p.m. M.C.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____
Jon T. Evenson, President